

**Minutes of an Ordinary Meeting of the Trustees of the  
Michael and Christine Foulger Charitable Trust  
Held 14:00 Sunday 2<sup>nd</sup> July 2017 at 24 Duchy Close**

**Present:**

Adrian Dale (AD), Raymond Daniells (RD), John Elldred (JE), Martin Emerson (ME),

**2017.17 Apologies for Absence**

Mark Hunter and Gill Jeffcoat both sent their apologies.

**2017.18 Welcome and Introductions**

In accordance with [TD16](#) Adrian Dale was elected as Chair for this meeting.

**2017.19 Approval of the Minutes of the Extra-Ordinary Meeting of 13<sup>th</sup> March 2017**

**Proposer:** John Elldred

**Seconder:** Ray Daniells

**Resolved:** By unanimous vote, the Trustees APPROVED the [minutes](#) of the Extra-Ordinary Meeting of the Trustees held on 13<sup>th</sup> March 2017 with no amendments.

**2017.20 Report on purchase of 24 Duchy Close**

The Clerk reported that the purchase had been completed on 30<sup>th</sup> June 2017. The final documentation (Deeds and Land Registration) are still awaited. Stamp Duty has not yet been paid and we are awaiting advice from Wilson Browne on this.

**2017.21 Agreement of remedial works**

The Trustees inspected the property and agreed a refurbishment plan. It was agreed that a main contractor should be appointed to manage this process.

**2017.22 Appointment of Letting Agent**

**Proposer:** Martin Emerson

**Seconder:** Ray Daniells

**Resolved:** By unanimous vote, the Trustees APPROVED the appointment of Charles Orlebar as the Managing Agent and AUTHORISED the Clerk to execute contracts to this effect.

**2017.23 Consideration of grant application from St John the Baptist PCC**

Grant application [GA-2017-01](#) was presented by John Elldred. It is a **replacement** for application [GA-2016-03](#) which failed to secure approval from the Diocese. The new application is for £26,000. New materials have been selected and the application now includes the replacement of the temporary water main currently provided by Church House. The PCC has now applied for a faculty for the new scheme.

**Proposer:** Adrian Dale

**Seconder:** Martin Emerson

**Abstained:** John Elldred

**Resolved:** By unanimous vote, the Trustees APPROVED the new grant application subject to a faculty being granted. The PCC was asked to consider whether some of this scheme might also be eligible for funding from the Wind Farm Trust.

#### 2017.24 Consideration of loan/grant application from the Educational Foundation

The loan application [GA-2017-02](#) was presented by Martin Emerson. It was explained that the loan facility of £40,000 was required to facilitate the two major refurbishment projects being undertaken. These projects were intended to take place in different financial years but the School House tenancy had terminated early. This meant that the refurbishment of School House was being brought forward.

In addition to the basic renewal works, the Trustees of the Foundation have decided to undertake a once in a generation remodeling of the exterior of the property to better reflect its heritage status and position in the Village. It is expected that these works will cost in the region of £25,000. When the exterior works are completed, it is expected that a further application will be made to convert a proportion of the loan to a non-repayable grant.

**Proposer:** John Elldred

**Seconder:** Ray Daniells

**Abstained:** Martin Emerson

**Resolved:** By unanimous vote, the Trustees APPROVED the provision of a loan facility of £40,000 at 1.5% per annum interest, calculated daily on the drawn down balance.

#### 2017.25 Date of next meeting

The next meeting will be scheduled to inspect the refurbished property.

There being no other business, the meeting was closed at 15:00.



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Mark Hunter  
Chairman of the Trustees  
Ashbury  
Caldecott  
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