

**Minutes of a Special Meeting of the Trustees of the
Michael and Christine Foulger Charitable Trust
Monday 26th March 2018 19:30**

Present:

Ray Daniells , John Elldred, Mark Hunter, Gillian Jeffcoat and Melvyn Wooding.

2018.13 Welcome from the Chairman.

The Chairman explained that this meeting had been called because Adrian Dale was resigning as Trustee and Clerk of the Foulger Trust under clause 11(4) of the [Trust Deed](#).

2018.14 Appointment of a new Trustee.

The Chairman advised that if the Trust achieved Michael's wishes of operating for 100 years, there would be no-one alive who directly knew Michael or Christine. Until that time, the Chairman was keen that any Independent Trustees knew them and, ideally, were their friends. Accordingly he had asked for, and received, consent to approach Kaye Pentland, who had agreed to being considered.

Kaye is a resident of Caldecott and was a friend and neighbour of Michael and Christine for many years.

After a very brief discussion, the Trustees unanimously **RESOLVED** to appoint Kaye Annette Pentland to be a Trustee of the Michael and Christine Foulger Charitable Trust, for a 4 year term in accordance with section 2.5 of the [Managing Document](#).

Mark Hunter
Chairman of the Trustees
Ashbury
Caldecott
NN9 6AR

**Minutes of an Ordinary Meeting of the Trustees of the
Michael and Christine Foulger Charitable Trust
Monday 26th March 2018 19:40**

Present:

Ray Daniells , John Elldred, Mark Hunter, Gillian Jeffcoat, Kaye Pentland and Melvyn Wooding.

2018.15 Welcome from the Chairman

The Chairman welcomed Kaye Pentland to her first meeting and asked Kaye to sign the declaration of eligibility and commitment. This was signed and Kaye was duly appointed as a Trustee.

2018.16 Election of Chair and Clerk for the remainder of 2018

The Chairman advised the resignation of Adrian Dale created a vacancy for a Clerk. As no other Trustee had volunteered for the role, Mark Hunter would stand down as Chairman to become the Clerk. Ray Daniells was nominated to become the new Chairman.

There being no other nominations, it was unanimously **RESOLVED** that Ray Daniells be elected as Chairman of the Trust and Mark Hunter as Clerk to the Trustees for the remainder of 2018.

2018.17 To approve the minutes of the Ordinary Meeting held on [29th January 2018](#).

The Trustees agreed their unanimous approval and the Chairman was **AUTHORISED** to sign the minutes.

2018.18 Report on remedial ventilation works at 24 Duchy Close.

The Trustees noted the report.

2018.19 To agree arrangements for the management of the Trust.

a. Tenant relations.

It was agreed the agent, Charles Orlebar, should manage tenant relations.

b. Management and maintenance of 24 Duchy Close.

It was agreed the agent, Charles Orlebar, should manage 24 Duchy Close and notify the Trustees of any maintenance issues arising and suggested tradesmen.

c. Garden maintenance for 24 Duchy Close.

It was agreed to accept the tenants offer to mow the grass (a green waste bin is provided on-site) and two gardeners were considered. After debate the Trustees agreed to request details of other gardens in the village that one of the contractors maintained.

2018.20 To approve new banking mandates for all accounts.

The Trustees agreed that the bank mandates should be updated to match the current Trustees and the Clerk was instructed to act accordingly.

2018.21 To agree the final expenses of the previous Clerk.

The Clerk listed the [expenses](#) incurred by Adrian Dale, as the previous Clerk, since the last meeting. John Elldred noted the amount was too low due to a missing calculation. The Trustees agreed to the issuing of the final cheque once the amount was corrected.

2018.22 Any other business raised by Trustees

John Eldred reported that the Church has still not received approval for the path and driveway works.

2018.23 Date of the next meeting

The Trustees would meet in 3-4 months, or sooner if a grant application is received. Discussion of the gardener for 24 Duchy Close would be by email.

Ray Daniells
Chairman of the Trustees
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