

**Minutes of an Ordinary Meeting of the Trustees of the  
Michael and Christine Foulger Charitable Trust  
Thursday 7<sup>th</sup> April 2022 19:30**

**Present:**

Mary-Anne Burch, John Elldred, Mark Hunter, and Kaye Pentland.

**2022.10 Welcome from the Chair and Apologies for absence.**

Kaye Pentland welcomed everyone to the meeting and asked for apologies – Melvyn Wooding.

**2022.11 To approve the minutes of the Annual Meeting held on 24<sup>th</sup> January 2022.**

The Trustees agreed their unanimous approval and the Chair was **AUTHORISED** to sign the minutes.

**2022.12 Report from the Clerk.**

The Clerk advised that since the last meeting, Unity Trust Bank (UTB) has finally processed the online authorisation changes, and £7,000 has been transferred from UTB to the Charities Aid Foundation (CAF), so as to benefit from the interest rates.

One grant enquiry has been received since the last meeting, and will be considered later in the meeting.

At 24 Duchy Close, a letting agent inspection took place on 10<sup>th</sup> March 2022, with no issues arising. The windows and gutters were cleaned on 29<sup>th</sup> March 2022.

The accounts showed a balance of **£195,200.55**, down **£995.33** on the start of the year.

Total grants approved to date are **£94,459.73**.

The Trustees noted the report.

**2022.13 To consider Grant requests.**

a) GA22-003 Chelveston-cum-Caldecott WI - application for part-funded flagpole, WI flag and centenary dedication plaque, to be located at the Village Hall.

Mary-Anne Burch did not vote on this item

The Trustees **RESOLVED** to grant the grant application.

**2022.14 To consider and agree an EPC assessor to assess 24 Duchy Close ahead of the government deadline (currently band D).**

The Clerk advised the Government intends to raise the Energy Performance Certificate (EPC) threshold to energy efficiency rating (EER) from Band E to Band C from 31<sup>st</sup> December 2025 for new lettings. Currently 24 Duchy Close is rated as Band D, and its certificate will expire later this year.

As there is likely to be a ramping up on demand for service providers to reach this level as the deadline approached, so the Clerk sought approval to get an EPC assessor in to

- a) issue a new certificate and
- b) advise the Trust of any changes required to achieve Band C.

This is expected to cost around £55.

The Trustees **RESOLVED** to agree this item.

**2022.15 Any other business raised by Trustees.**

None.

**2022.16 Date of the next meeting.**

The Trustees would look to meet in 6 months' time, or sooner if a grant application is received. The Clerk to circulate dates.

Kaye Pentland  
Chair of the Trustees